

SSB 9 Unofficial Transcript

1. After signing into SSB, go to the Faculty and Advisors tab

Main Menu



Personal Information

View Address and Contact Information

Student

Apply for Admission, Register, View your academic records, and billing information.

Financial Aid

Apply for Financial Aid; View financial aid status and eligibility, accept award offers, and view loan applications.

Faculty and Advisors

Enter Grades, View Class Lists and Student Information

Student Employment

Get a Student Employment Referral Form or view your Earnings Summary.

RELEASE: 8.9.1.3

2. You will see two new links
 - a. Advisee Search – SSB 9
 - b. Advisee Listing – SSB 9
3. These will both take you to the SSB 9 Unofficial Transcript.
 - a. The Advisee Search allows you to search for a specific student.
 - b. The Advisee Listing allows you to see all the students assigned to you for a selected term.
4. Advisee Search – SSB 9 will look like this:

Faculty and Advisors

Student Information Menu

Term Selection

Be sure to explicitly choose the desired term, since the default term may be later than you want.

Faculty Detail Schedule

Enter/Upload Mid-Semester or Final Grades *NEW*

A new version of grade entry is available now. It has an improved grade entry interface, plus it includes the ability to upload grades from an Excel spreadsheet.

The ability to enter mid-semester and final grades is only available during the time frame the Registrar's Office announces. Please go to <https://registrar.siu.edu/faculty/webgradinginfo.php> to see when final grades can be submitted.

Registration Overrides

Class Schedule

Course Catalog

Advisee Search - SSB 9

Advisee Listing - SSB 9

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- From here you can type in a Dawg Tag number in the Student ID field and click “View Profile” button

Advising • Advisee Search

Advisee Search

Change term, search for a student, or view your advisee listing

Term

View advisee listing, or search by

Student ID
 Student Email
 Student Name

Student ID

 Captain Ashby




- This will bring up the Student Profile Card which contains demographic and overall information. To view the Unofficial Transcript, click on the Unofficial Academic Transcript link

Advising • Student Profile

Student Profile - Captain Ashby (856532937)

Term: Spring 2022 | Standing: Standing Not Calculated, as of Fall 2021 | Overall Hours: 0 | Overall GPA: 0.000 | Registration Notices: 3 | Holds: 0



Bio Information

Email: amanda@osu.edu
 Phone: Not Provided
 Gender: Male
 Date of Birth: 11/17
 Ethnicity: Not Provided
 Race: Not Provided
 Citizen: Not Provided
 Citizenship: Not Provided
 Emergency Contact: Not Provided

General Information

Level: Undergraduate
 Class: Freshman
 Status: Active
 Student Type: New
 Residency: Resident
 First Term Attended: Fall 2021
 Last Term Attended: None

Graduation Information

Advisors
 Primary / Academic [Amanda Carlene Ashby](#)

CURRICULUM, HOURS & GPA

Primary	Secondary	Hours & GPA
Degree:	Bachelor of Science	
Level:	Undergraduate	
Program:	Animal Science	
College:	Agricultural, Life, & Physical Sci	
Major:	Animal Science	
Department:	Agricultural Sciences	
Concentration:	Not Provided	
Minor:	Not Provided	
Consentration:	Not Provided	
Admit Type:	Fall 2021	
Catalog Term:	Fall 2021	

REGISTERED COURSES

Course Title	Details	CRN	Hours	Registration Status	Instructor
Intro to Forest Recreation	FOR 220 001	20332	2	**Registered**	Logan O Park
Forest Health	FOR 314 001	20334	3	**Registered**	Eric John Holzmueller
Forages	ANS 314 001	20510	3	**Registered**	JyotiKrishnanar. Path

Total Hours | Registered Hours: 0 | Billing Hours: 0 | CEU Hours: 0 | Min Hours: 0 | Max Hours: 18



- From there you will be able to choose which level transcript to look at and the transcript type, which is unofficial.
- The Unofficial Transcript layout is a little different than the SSB 8 version, but all information is the same.
 - One notable feature that may be of use is the tabs at the top allowing you to jump directly to different sections, such as Transfer Credit

Student • Unofficial Academic Transcript

[Student Information](#) |
 [Degree Working Toward](#) |
 [Transfer Credit](#) |
 [Institution Credit](#) |
 [Transcript Totals](#)

9. To view all your students assigned for a particular term, choose the Advisee Listing – SSB 9 option

Faculty and Advisors

Student Information Menu

Term Selection

Be sure to explicitly choose the desired term, since the default term may be later than you want.

Faculty Detail Schedule

Enter/Upload Mid-Semester or Final Grades *NEW*

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Registration Overrides

Class Schedule

Course Catalog

Advisee Search - SSB 9

Advisee Listing - SSB 9

RELEASE: 8.9.1.3



10. Choose the term and click on View My Advisee Listing link

Advising • Advisee Search

Advisee Search

Change term, search for a student, or view your advisee listing

Term
Spring 2022

View advisee listing, or search by

Student ID
 Student Email
 Student Name

Student ID




11. The students assigned to you for that term will appear as a list showing overview information

Advising • Advisee Listing

Advisee Listing

Spring 2022								Email All	Filter
	Name and ID	Program	Primary Major	Academic Standing	Student Status	Student Type	Advisor Holds		
	Ashby, Captain 856532937 View Profile	Animal Science	Animal Science	Standing Not Calculated	Active	New			
	8533 View Profile	Zoology	Zoology	Good Standing	Active	Continuing			
	8564 View Profile	Zoology (BA)	Zoology	Good Standing	Active	Continuing			
	8563 View Profile	Zoology	Zoology	Good Standing	Active	Continuing			
	8555 View Profile	Zoology	Zoology	Good Standing	Active	Continuing			

12. To view the Unofficial Transcript from here, click on the student you wish to view


Name and ID	Program	Primary Major	Academic Standing	Student Status	Student Type
 Ashby, Captain 856532937 View Profile	Animal Science	Animal Science	Standing Not Calculated	Active	New

13. This will bring up their Student Profile Card where you can click on the Unofficial Academic Transcript Link

Advising • Student Profile

Student Profile - Captain Ashby (856532937)

Term: Spring 2021
Standing: Standing Not Calculated, as of Fall 2021
Overall Hours: 0 Overall GPA: 0.000
Registration Notices: 3 Holds: 0



Captain Ashby

- Curriculum and Courses
- Prior Education and Testing
- Additional Links
- Unofficial Academic Transcript
- Student Schedule
- Registration Overrides
- Week at a Glance
- Registration and Planning
- Degree Works

Bio Information

Email: amanda@ecu.edu

Phone: Not Provided

Gender: Male

Date of Birth: 11/17

Ethnicity: Not Provided

Race: Not Provided

Citizen: Not Provided

Citizenship: Not Provided

Emergency Contact: Not Provided

Emergency Phone: Not Provided

General Information

Level: Undergraduate

Class: Freshman

Status: Active

Student Type: New

Residency: Resident

First Term Attended: Fall 2021

Last Term Attended: None

Graduation Information

Advisors

Primary / Academic: [Amanda Carlene Ashby](#)

CURRICULUM, HOURS & GPA

Primary	Secondary	Hours & GPA
Degree:	Bachelor of Science	
Level:	Undergraduate	
Program:	Animal Science	
College:	Agricul, Life, & Physical Sci	
Major:	Animal Science	
Department:	Agricultural Sciences	
Concentration:	Not Provided	
Minor:	Not Provided	
Concentration:	Not Provided	
Admit Type:	Not Provided	
Admit Term:	Fall 2021	
Catalog Term:	Fall 2021	

REGISTERED COURSES

Course Title	Details	CRN	Hours	Registration Status	Instructor
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Forest Health	FOR 314 001	20334	3	**Registered**	Eric John Holzmueller
Forages	ANS 314 001	20510	3	**Registered**	Jayakrishnannair Puth...

Total Hours | Registered Hours: 8 | Billing Hours: 8 | CEU Hours: 0 | Min Hours: 0 | Max Hours: 18